

FF Special Retirement Coverage

Standard Position Description (SPD)# F047

Certification of CSRS Primary (FF) coverage approval for the above SPD can be found in the signed OPM general coverage certification letter dated 07/29/91.

Certification of FERS Primary-Rigorous (FF) coverage approval for the above SPD can be found in the signed DOI general coverage certification sheet dated 10/02/91.

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.

F047

2. Reason for Submission

☐ Redescription ☒ New
☐ Reestablishment ☐ Other

3. Service

☐ Hdqtrs. ☒ Field

4. Employing Office Location

5. Duty Station

6. OPM Certification No.

Explanation (Show any positions replaced)

7. Fair Labor Standards Act

☐ Exempt ☒ Nonexempt

8. Financial Statements Required

☐ Executive Personnel Financial Disclosure ☐ Employment and Financial Interests

9. Subject to IA Action

☒ Yes ☐ No

10. Position Status

☒ Competitive
☐ Excepted (Specify in Remarks)
☐ SES (Gen.) ☐ SES (CR)

11. Position is:

☐ Supervisory
☐ Managerial
☒ Neither

12. Sensitivity

☒ 1-Non-Sensitive ☐ 3-Critical Sensitive
☐ 2-Noncritical Sensitive ☐ 4-Special Sensitive

13. Competitive Level Code

14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Engineering Equipment Operator Leader	WL	5716	10	mlh	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Engineering Equipment Operator Leader	WL	5716	10	mlh	6/22/90

16. Organizational Title of Position (if different from official title)

Lead Engineering Equipment Operator

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment

DEPARTMENT OF THE INTERIOR

a. First Subdivision

Bureau of Land Management

b. Second Subdivision

c. Third Subdivision

d. Fourth Subdivision

e. Fifth Subdivision

Signature of Employee (optional)

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

L. BARKOW Ch Fire & Aviation

Signature

Date

Signature

Date

(signed) L. BARKOW

JAN 18 1991

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

Typed Name and Title of Official Taking Action

JULIET D. POWELL

Personnel Management Specialist

Signature

Date

Juliet D. Powell

11/21/90

22. Position Classification Standards Used in Classifying/Grading Position

WG-5716

Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

SUBJECT TO DRUG TESTING

25. Description of Major Duties and Responsibilities (See Attached)

Engineering Equipment Operator Leader, WL-5716-10
Fire Engineering Equipment Operator Leader
Position No. F047

INTRODUCTION

This position is located within a BLM fire suppression organization. The primary duty of this position is to serve as a working leader and to operate, maintain and repair a variety of heavy equipment on fire lines for the purpose of suppressing wildfires. Other duties include operating this equipment in reclaiming burned areas when not assigned to fire suppression operations.

GENERAL

Serves as the leader for at least three employees involved in the heavy equipment operation. Makes daily work assignments. Checks work to ensure it meets the guidelines provided, informs supervisor of status of work projects. Trains employees in the use of the heavy equipment, and maintenance and repair techniques. Ensures employees receive the required fire suppression training for working on the fireline and have been issued the requisite safety gear. Works with the supervisor in developing performance standards and completes annual performance ratings. Inspects crews and equipment and ensures that they are fire ready. Keeps crew informed of work instructions and deadlines. Works with the crew demonstrating proper work methods and setting the pace. Ensures that materials and tools are available for completing the work. Requisitions materials and supplies for projects, and as authorized makes emergency purchases. Serves as a role model for subordinates by abstaining from drug use and supporting the Department-wide Drug Free Workplace initiative. Counsels employees on work related performance and conduct. Maintains a current knowledge of personnel and other administrative systems and answers questions from the crew regarding time reporting, overtime, standby time, and travel vouchers. Maintains property records on property issued to the crew.

Operates and/or directs the operation of vehicles and machinery including pickups, transports, graders, backhoes, dump trucks, tank trucks, water tenders, and tractors in fire suppression situations. The operator clears brush and other debris from fire lines and clears and grades ground as part of the reclamation process on burned over areas. The equipment is normally operated on mountains, steep slopes, graded curves and shoulders, rocky or soft ground, hilly forests, and other surfaces with similar rough features. The equipment is operated adjacent to hazardous firelines and/or in steep mountainous terrain close to trees, drop offs, rocks or other obstructions which requires the constant ability to maneuver in confined areas. Equipment is operated by adjusting attachments for proper level, angle, or depth according to the work being done, usually in situations which do not permit stopping the power unit or equipment. Some of the equipment is attached to vehicles equipped to tow the heavy weights using special hitch devices and brake connections to control the towed items. This equipment is bulky and hard to maneuver in often crowded spaces in mountain areas.

Directs and participates in the preventive and/or minor maintenance of assigned equipment and facilities. Ensures the crew prepares and submits fueling records, vehicle reports, safety inspections, and time reports accurately and within prescribed deadlines.

As assigned, acts as Initial Attack Incident Commander on fires. Sizes up fires and determines the methods and procedures to be used with the assigned

crew and equipment. Protects the origin of fire and collects background information relating to the cause of the fire. Prepares fire report.

SKILL AND KNOWLEDGE

The operator is required to know the uses of the different controls for the operation of the graders and dozers and the attachments in suppressing wildfires or reclaiming burned areas. The operator is continuously required to operate the equipment in confined areas on mountains, steep slopes, graded curves and shoulders, rocky or soft ground, hilly forests, etc. Frequently different controls are handled at the same time, requiring good hand, foot and eye coordination. During firefighting assignments, the operator is required to have a basic knowledge of fire burning characteristics and the terrain to build fire lines. During fire reclamation assignments, the operator must have a basic knowledge of soil types and land features to carry out reclamation projects with as little impact on environmental factors as possible, and to construct feasible erosion structures.

The operator of vehicles with lowboys and water tenders attached require considerable skill in operating vehicles with more than one body and often different braking systems. The vehicles are difficult to back and otherwise maneuver at isolated field locations for loading/unloading equipment, filling engines and portable tanks, etc. Additional skill is also required in the use of gear shift controls in going down steep grades to prevent overheated brakes and jackknifing. Because of the two vehicle bodies, it is more difficult to judge turning radius required, how to apply brakes, and how to back vehicles into positions. The selection of routes on unpaved roads and often open country to reach isolated fire sites is difficult.

Directs and/or performs equipment maintenance and minor repairs for pickups, transports, graders, backhoes, dump trucks, tank trucks, and tractors and for tools such as power wrenches, air hammers, wire rollers, and winches. Assists in emergency field repairs of equipment and tools to keep items operational during fire emergencies, if possible.

As an Incident Commander, must have a knowledge of fire behavior (weather, topography, and fuel types) and accepted practices in firefighting to independently assess and evaluate critical fire situations for manning, air support, and logistics. Prior wildland firefighting experience and training is required.

As a work leader, must have a working knowledge of administrative practices relating to time sheets, accident forms, vehicle inspection and use reports, fueling reports, requisitions for supplies and materials, imprest fund procedures, property accountability forms, property inventories, etc.

RESPONSIBILITIES

The operator follows plans and interprets drawings concerning the location and work to be done. As the leader for the heavy equipment function, directs, coordinates, and establishes priorities for assigned personnel and equipment. Ensures operators are properly trained and that equipment is operated in a safe manner in rough terrain according to safety rules and regulations, and that equipment is not abused in hazardous work situations. Ensures that adequate materials and supplies are available to perform the assigned duties. Responsible for the timely and accurate submission of reports.

PHYSICAL EFFORT

In operating heavy equipment, heavy physical effort is used in constantly reaching, bending, turning, and moving hands, arms, feet, and legs to handle different sets of controls to operate equipment and attachments while the equipment is moving. Some controls are in awkward positions causing strain to the operation in using. Considerable strain is caused by the constant vibration of the equipment and the jerking and jolting on rough terrain.

As a line firefighter, the operator is constantly involved in arduous physical activities. The arduous physical examination and step test requirements for firefighters must be met.

WORKING CONDITIONS

Work is performed in all types of weather, often on an exposed driver's seat, on mountains, steep slopes, graded curves and shoulders, rocky or soft ground, and hilly forests. The operator is exposed to injury due to the possibility of the equipment overturning or dropping off steep slopes. The operator is subject to noise, vibration, dust, dirt, and fumes from the motor and exhaust.

During firefighting assignments, the operator is also subject to smoke inhalation and burns.

Special safety equipment and safety precautions apply to the work.